

Job Title: Financial Business Analyst

Department: Performance Management and Analytics

Reports to: Executive Director, Performance Management and Analytics

Summary

BCIB is the provincial Crown Corporation responsible for implementing the Community Benefits Agreement (CBA) on select public infrastructure projects. The CBA prioritizes hiring of local, Indigenous, women, people with disabilities and other underrepresented groups and enables a culturally competent and respectful worksite. BCIB is committed to growing and mobilizing a safe, diverse, and skilled workforce and increase opportunities for apprenticeships.

As a Financial Business Analyst you will support the Performance Management and Analytics function by working closely with other team members across all workstreams at BCIB and strategic stakeholders. You will meet the needs of the business for strategic and operational forecasting by analysing business performance information, operational plans and schedules, and by building business models to run hypothetical scenarios. You will calibrate and revise these models over time by comparing forecast targets with actual results.

Reporting to Executive Director, Performance Management and Analytics

Essential Duties & Responsibilities

- Develop business models by analysing BCIB’s operational costs, funding models and Performance Measurement Framework designed to measure the value created through the CBA initiative and inform decision making
- Enhance the business intelligence architecture to align business strategic objectives, business policies and operational processes with the Performance Measurement Framework
- Design and update processes that include assumptions documentation, source identification and analytical commentary of updated results
- Assess potential adjustments to BCIB’s strategy and business plan, as it relates to performance management
- Support strategic decision-making to the Board of Directors by providing essential financial and non-financial information that enables them to fulfill their performance oversight
- Identify and propose systems, tools and/or other automated solutions to support the organizational performance measurement strategy
- Recommend initiatives to improve business performance, including those to mitigate business risks, operate effectively and improve analytics and forecasting to support fact-based decision making
- Support quarterly, annual planning activities

Desired Skills & Qualifications

Technical Knowledge

- of activities required to interpret ad-hoc analysis requests, to design appropriate analysis and formulate responses
- of designing models facilitated through assumptions-based planning
- of building schedules to calculate results over time e.g. discounted cash-flows
- of the fundamentals of determining and developing management information reports, identifying available data and defining requirements
- of MS Office Suite, including advanced expertise in MS Excel (Vlookup, Pivot Tables, Data Tables and Macros)
- of other analytical tools such as @Risk, Tableau, Power BI, R.

Analytical Skills

- to research new technology for relevance and effectiveness
- to think logically, analyse and interpret information and solve problems
- to apply statistical analysis methods and techniques

Communication Skills

- to explain and work collaboratively to develop solutions to solve business problems
- to participate fully as a team member, work effectively with teammates and contribute to a positive work environment
- to explain business, logic and analytical models in simple terms using collaborative tools and materials
- to maintain precision and attention to detail to produce accurate materials and add value to the organization

Education and Experience

- Degree in Business Administration, Computer Science, Information Systems or related analytical field preferred
- 5 years of experience financial modelling and/or of statistical analysis
- CPA and/or CFA an asset

BCIB is an equal opportunity employer and welcomes all those interested in the role to apply. BCIB staff will review all applications received, but only those shortlisted will be contacted for a follow-up interview.

Please send your resume and cover letter to jobs@bcib.ca