

Job Title: Stakeholder Relations Specialist

Department: Stakeholder Relations and Project Development

Reports to: Director, Stakeholder Relations and Project Development

Summary

BCIB is the provincial Crown corporation responsible for implementing the Community Benefits Agreement (CBA) on select public infrastructure projects. The CBA prioritizes the hiring of local, Indigenous Peoples, women, people with disabilities, and other underrepresented groups, and enables a culturally competent and respectful worksite. BCIB is committed to growing and mobilizing a safe, diverse, and skilled workforce and increasing opportunities for apprenticeships.

This role is a critical, external facing position in the organization with the objective of identifying and building strategic partnerships with key community, business, government, and industry stakeholders in a way that enables BCIB to:

- Optimize access for any contractor in the construction industry to bid on and perform Project work under the CBA;
- Maximize access to all available skilled and experience labour to work on CBA projects;
- Optimize the network of CBA projects to develop and grow the skilled labour workforce;
- Ensure that individuals, communities, and businesses in the local area have full and fair opportunity to participate in the benefits of CBA projects.

Strategic partnerships are essential in delivering the objectives of the CBA in the most efficient and effective way. The Stakeholder Relations Specialist will help develop and build partnerships with other Crown agencies and organizations to support delivery of the CBA's recruitment, apprenticeship, and training requirements.

This role will work closely with the Communications, Recruitment, and Workforce Planning and Placement teams and be integrated with government relations efforts and provincial stakeholder engagement initiatives. It is imperative that our stakeholder relations efforts dovetail to mobilize key organizations in communities, supporting priority hire groups, to source and match local skilled, equity labour to BCIB project demands.

Essential Duties & Responsibilities


- Identify, design, implement, coordinate and track impact for strategic municipal partnership initiative with BCIB.
- Support the creation of and lead the implementation of the stakeholder relations strategy for local governments and key community organizations associated with delivering on BCIB's mandate.
- Manage formal municipal government and business association partnerships / collaborations.
- Lead stakeholder mapping and development of engagement strategies to establish and grow relationships with partner organizations.
- Leverage municipal relationships with communication efforts to build strategic, co-branded outreach collateral.
- Support Industry Relations presentations and information sessions.
- Coordinate and manage industry, stakeholder, and municipal advisories for BCIB as required through strategic priorities.
- Conduct and lead outreach to local businesses and subcontractors.
- Identify and build strategic partnerships with priority hire and equity groups to further BCIB's mandate.
- Work with the Communications team to identify stakeholders to amplify BCIB's mandate and impact.

Desired Skills & Qualifications

- Ability to respond to issues and enquiries in a quick and professional manner.
- Ability to establish and maintain effective, professional, collaborative working relationships with staff at all levels of the organization.
- Ability to manage own workload, including setting priorities, responding to changing priorities, and meeting multiple demanding deadlines.
- Ability to work both with limited direction/supervision and as a member of a team.
- Ability to take a project from start to finish, seek out answers independently and manage internal approvals.
- Proficiency with Microsoft Excel, PowerPoint, Word, and Outlook.
- Excellent planning, time management and organizational skills.
- Excellent communication and engagement skills.

Education & Experience

- Bachelor's degree or a diploma in Communications or Public Relations, or an appropriate combination of education and experience.
- Experience in the public service sector is considered an asset.
- Experience working with marginalized populations and/or targeted equity groups an asset.



BCIB is an equal opportunity employer and welcomes all those interested in the role to apply. BCIB staff will review all applications received, but only those shortlisted will be contacted for a follow-up interview.

Please send your resume and cover letter to jobs@bcib.ca